

USEPA/OECA/OC
 State and Tribal Assistance Grant (STAG) 2000-2001
 Nebraska: Improved Public Access to Compliance and Enforcement Milestone Events
 Quarter 4, FY2002 and Quarters 1 and 2, FY2003 Reports
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**Quarterly Reporting Form for EPA's
 Enforcement and Compliance Assurance Grants**

Reporting Period: Year: 2002 & 2003
 X Oct-Dec (due last working day Jan) FY2003
 X Jan-Mar (due last working day Apr) FY2003
 Apr-Jun (due last working day Jul)
 X Jul-Sep (due last working day Oct) FY 2002

I. Information

State and Department: Nebraska Environmental Quality
 Title of Project: Improved Public Access to Complaints and Enforcement Actions
 Grant Contact Person: Dennis Burling
 IT Manager
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 Funds Received by State: \$150,000, grant announced around 10/16/2001
 EPA Regional Project Officer: Pamela Johnson
 Author of report: Dennis Burling

II. Status of Project Milestones

Each milestone for the entire project should be entered into this table at the beginning of the grant period and should appear in every quarterly report (unless it is dropped from the project). With each quarterly report fill in dates or add milestones as appropriate. If dates or milestones are adjusted in subsequent reports, please indicate this in the comment field or in text below the table.

(Expand table as appropriate.) Major milestones in bold

Project Milestones	Anticipated Completion Date	Completion Date
Start Project	December 31, 2001	November 2001
Put together team	November, 2001	November 2001
Collect and evaluate all forms	December 2001	December 2001
Review forms	December 2001	April 2002
Develop common complaint form	December 2001	May 2002, modified March 2003

Develop an SOP for complaint process	December 2001	June 2002
Complete the design and process steps	March 31, 2002	
Develop a web interface for complaint form		May/June 2002
Develop procedures for web submitted complaint		
Web forms available		
Test web form and process with agency staff		
Complete the web design, process, and testing	May 1, 2002	
Place form and appropriate instructions on web		
Announce availability of form		
Make forms available on agency web page	June 30, 2002	
Design interface between IIS and web process		March/April 2003
Evaluate types of complaints & need for IIS info		March/April 2003
Determine if complaints should be pre-filled or just feed IIS		
Complete design for interoperability with IIS	August 15, 2002	
Develop application for complaint interface		
Test application		
Test interoperability with IIS	September 30, 2002	
Install application and test		
Complete complaint portion of project	October, 2002	

III. Status of Project Completion.

Anticipated project completion date: *October to December 2002*

IV. Results:

OCT-DEC 2001 – The team has been formed and initiated work on collecting complaint forms from around the agency.

JAN-MAR 2002 – The team continues to work on the agency wide complaint form. Form should be completed in next quarter.

APR-JUN 2002 – The team completed the draft complaint form and an SOP reviewed and approved by the team and first round review by agency management. A prototype web form/application was developed.

JUL-SEP 2002 – The IT section spent this quarter evaluating and installing new equipment for the agency information systems, email, and web pages. This work was not part of this grant but prevented the IT section from moving forward with the next steps, which was the implementation of the web based form. In September, because of the changed priorities for the IT section and the delay with this project, a grant extension was requested. No work is being completed on the grant at this time, because the status of the grant extension is unknown.

SEP-DEC 2002 (1st 2003)– No work was completed on project, continuation of infrastructure work from prior quarter. – grant extension was received

JAN-MAR 2003 (2nd 2003)– Work on the project was restarted. With the development of our graphical/browser interface to IIS, we reviewed the design process and included an interface to our IIS in the initial design of the complaint system. In addition, we are incorporating a process for the receipt of notifications (i.e. fish kills, chemical spills, etc) along with the complaint process. The system will be consistent with our new IIS interface and when appropriate will be tied to our existing facility and chemical information. We are actively working on this project and expect to have the complaint portion completed by late summer.

The delays in the project have really been a positive outcome for us. We are now in a position to incorporate all notifications in to this process. (We are using some other monies in the agency to supplement this project and the expanded functionality.) If we would have completed this last year as projected, we would be looking to modify the application at this time to be consistent with our other ongoing work.

APR-JUN 2003 – (Next report)